

**UCLS Board Meeting Minutes  
November 19, 2011  
(Breakfast Included)  
8:00 a.m.  
Washington County Building  
197 East Tabernacle  
St. George, UT**

**I) Welcome & Call to Order – Mike Nadeau**

Mike Nadeau called the meeting to order at 8:04 a.m.

**II) Roll Call**

**Board Members Present:**

Michael Nadeau	State Chair
Jerry Allred	Past Chair
Steve Keisel	NSPS Governor
Ron Whitehead	WestFed Representative
Dallas Buttars	GS Representative
Jeff Searle	SL Representative
Ken Hamblin	CC Representative
Mike Withers	SL President
Scott Bishop	CC President
Gary Ratcliffe	TC President
David Balling	GS President
Dan Knowlden, Jr.	TC Representative
Kent Cantrell	BC Vice-President
Matt Clark	S & E Committee Chair
Dale Robinson	Legislative Committee Chair (Dale came at 11 a.m.)
Ryan Peterson	Lobbyist (Ryan came at 11 a.m.)

**Board Members Absent:**

Brad Mortensen	Chair Elect
David Bronson	BC President
David Kay	BC Representative

Susan Merrill, Administrative Secretary, was present and Michael Nadeau presided in the chair.

**III) Additions to Agenda**

Ron Whitehead added the County Surveyor's report to New Items.

**IV) Approval of Minutes**

**Motion:** Ron Whitehead moved to approve the minutes. Steven Keisel seconded the motion. The motion carried unanimously.

**V) Secretary Report -  
a) Budget review**

Susan reported that a few vendors have signed up for booths at the convention and she already has two convention registrations. She also reported that UCLS now takes American Express. The budget and financial reports were sent to the board members previously.

Steve Keisel asked if the \$200 has been paid for the four corners brochure. Susan reported that it has been paid. New Mexico and Utah have paid.

## VI) Follow Up Items

- a) **For addition to the minutes – Jerron Atkin appointed as the Construction Committee Chair.** Lance Greer and Russ Flint have been too busy to handle the Construction Committee. It was verified that Jerron Atkin is a member of UCLS.
- b) **State Geologist Complaint** – Scott reported that DOPL has received the letter from UCLS. Rosenberg and Associates has been hired by the Utah Geological Survey to do the survey. The private surveyor has indicated that there are some problems with what was done before. DOPL is waiting until they get the report from the private surveyor, then it will go to the Attorney General's office. In talking with Wayne Jeppson, he is proposing that there be a formal reprimand that will be in the geologist's case file and it will be public record. If the geologist opposes that, then it will go to an administrative hearing with an administrative judge. The jury for that would be the geologist board and the ironic thing is that this person's boss is the chairman of that board and everyone on the jury would have to recuse themselves. Scott has the letter at large that is to be sent to everyone. Scott has received a lot of help, but will send it to the board again for further review and comments before it goes out.
- c) **Von Hill's replacement follow-up conversation (3 names to the Governor)**  
Von Hill said that his replacement cannot hold a position on the UCLS board. It was suggested that a letter be sent to the nominees stating what the duties would be. The list of recommendations follows:
- i) Keith Hafen – Keith has declined
  - ii) Keith Russell
  - iii) Darryl Fenn
  - iv) Jim Pitkin
  - v) Scott Bishop
  - vi) Steve Keisel

The County Surveyors recommended Steve Keisel, Jim Pitkin and Keith Russell. When Von was appointed, we prepared a bio for each candidate and submitted a letter of recommendation. DOPL will choose the person and send that name to the governor for approval. We should send a letter to the nominees and request a bio from them in that letter. Mike Nadeau will send the e-mail letter to the nominees. A paper was passed around for board members to vote for three candidates. The three names to be submitted are Steve Keisel, Jim Pitkin and Scott Bishop.

## VII) New Items

- a) **Surveyor of the Year and Lifetime Achievement awards** – presented by Brad Mortensen  
Brad Mortensen prepared a letter for the Board. Brad suggested changes to the process of deciding the outcomes of these awards. Brad proposed that the past recipients of the Surveyor of the Year and the Lifetime Achievement Awards all be labeled as recipients of the Lifetime Achievement Award since their qualifying achievements have been over many years. He also proposed that from this time forth the UCLS award the two separate awards from time to time with the following criteria:

Lifetime Achievement Award requirements: any licensed member in good standing of the UCLS who has been active in the profession for 25 years or more. Members of the State Executive Board would not be eligible while serving on the Board. This award can only be received once. Contributions, leadership and achievements will be considered. Nominations may be made by an individual UCLS member or by a UCLS chapter. Nominations will only be valid if received on an official UCLS Lifetime Achievement nomination form and received in the central office of the UCLS by December 31. The selection committee shall be the Executive Committee as defined in section 3-16 in the by-laws of the UCLS. The selection process shall be overseen by the Chair-Elect as set forth in section 3-20 of the by-laws. The

award will not be given more than once a year. The award will be a plaque or equivalent prize as well as a lifetime membership to UCLS.

Surveyor of the Year Award requirements: any licensed member of UCLS in good standing is eligible. Elected officers of the association are not eligible while serving in office. Prior recipients of the award are ineligible for 10 years following acceptance of the awards. The purpose is to recognize accomplishments over the past year. Nominations may be made by individual members of UCLS or by a UCLS chapter. Nominations will only be valid if received on an official UCLS Surveyor of the Year nomination form and received in the central office of the UCLS by December 31. The selection committee shall be the Executive Committee as defined in section 3-16 in the by-laws of the UCLS. The selection process shall be overseen by the Chair-Elect as set forth in section 3-20 of the by-laws. The award will not be given more than once a year. The award will be a plaque or equivalent prize as well as a free membership for one year.

Some people disagreed with the requirement that a nominee for Surveyor of the Year could not be currently serving on the UCLS board. Those are the people who want to be involved and who want to help the organization.

It was suggested this be presented at the convention. Steve asked if we want to make this part of our by-laws. We appreciate Brad Mortensen's work on this.

**Motion:** Jerry Allred moved that Brad Mortensen's award recommendations be offered as a guideline, not a change to the by-laws. They can be modified and are not binding. Ron Whitehead seconded the motion. Jeff Searle amended the motion to say that the Lifetime Achievement Award be in the by-laws. Ron Whitehead seconded the original motion as well as the amendment. The motion carried unanimously.

- b) **By-law revision - presented by Ron Whitehead:** Ron suggested that the By-laws be revised to change the second West-Fed position from the UCLS State Chair to the State Chair-Elect.

**Motion:** Scott Bishop moved to assign the UCLS State Chair-Elect to fill the second WestFed position. Mike Withers seconded the motion. The motion carried with one abstention.

- c) **Possible joint convention 2013 – presented by Ron Whitehead:** There was some discussion about having the conference up north and how that would affect revenue. It was felt that revenue would not be negatively affected. 80% of our membership lives in the northern part of the state. Our conference revenue is economy-driven, so the travel cost savings might be a plus for those in the north. Jeff Searle suggested that we offer more hours by adding another day to help those who are trying to fulfill out of state requirements as well. WestFed would like to have a joint conference with UCLS. Last year 304 attended the conference. Other states have had decreasing attendance, but we have been doing okay. WestFed could give an answer about a joint conference in January.

**Motion:** Jeff Searle moved to pursue a joint conference with WestFed. Dallas Buttars seconded the motion. The motion carried unanimously.

- d) **DOPL and the 4 year degree requirement by 2020 – information from Von Hill and Presented by Mike Nadeau:** Mike Nadeau reported that DOPL is hesitant to initiate the change to a four-year degree requirement. They are not opposed to it, but want it to come from us. Our proposal is to drop the part of the law that allows a person to have an associate's degree license. What would remain is that a person would have to have a four-year degree plus 30 hours of core curriculum and a four-year degree in surveying. He suggested it become effective in 2020. There is a letter to the Board of Regents that was prepared for Dan Perry some time ago. Mike Nadeau asked Susan to try to find this letter. It was a couple of years ago. Mike will check with Dan as well to see if he has it.

**Motion:** David Balling moved to accept Von Hill's proposal. Scott Bishop seconded the motion. The motion carried unanimously.

- e) **County Surveyor's Report – Ron Whitehead:** the county surveyors talked about changes in 17-23-17. They discussed trying to open 23-17 and decided they were not interested and any changes that appeared to just be wordsmithing. They did vote to agree to the wording being changed in 23-17 to say "as allowed by rule." This would allow changes to survey requirements or clarifications. It would be in as a rule and not a statute. It would be a rule for the licensing board.
- f) **Finalize nominations for the ballots to be sent out in December:** The finalized nominations are as follows:

**State Chair-Elect:** Scott Bishop  
James Olchewski  
Dennis Carlisle  
Dan Knowlden, Sr.  
Ernest Rowley  
Dan Perry

**Golden Spike President:** David Balling

**Golden Spike Vice-President:** Chris Balling

**Salt Lake President:** Steve Dale  
David Mortensen

**Salt Lake Vice-President:** Tim Prestwich  
Joe Richardson

**Timpanogos President:** Dan Knowlden, Sr.  
Gary Ratcliffe  
Dennis Carlisle  
Dan Perry  
Cory Squire

**Timpanogos Vice-President:** Kevin Bishop  
Dennis Carlisle  
Troy Taylor

**Book Cliffs President:** Jerry Allred

**Book Cliffs Vice-President:** John Slaugh

**Color Country President:** Scott Woolsey

**Color Country Vice-President:** Kurt Nielson

## VIII) Committee Assignments & Reports

### a) Membership/Public Relations

- i) **Membership Incentive Drive:** Jeff Searle presented a plan for members to earn points throughout the year and then they would be eligible to enter a drawing for prizes at the convention such as a flat screen TV, a shotgun, and an iPad. This proposal was sent to the board before the meeting. The committee feels that this would be an incentive for people to participate more and get

involved. The committee would like to do it this year. They requested that the Convention Committee help them budgetarily. The Convention Committee said no to that. The Membership/Public Relations Committee has the money in their budget, but would need approval from the board to use it for prizes. Some people did not feel that this could be done at the 2012 Convention. They thought it should be announced at the 2012 Convention and then the prizes be awarded in 2013. Board members would not be eligible. Scott Bishop suggested giving away one prize this year as a way of introducing the incentive program. The points would be monitored by the chapter secretaries. It was suggested that points should be given for being a delegate at a caucus and that points should be doubled for an article in Foresights and don't limit the points for articles. Steve Keisel suggested that we mirror the PDH credits that DOPL has set up. We would have to add some for Trig-Star and others. The first time it would be a reward for doing what you are supposed to be doing anyway.

**Motion:** David Balling moved to announce the program at the Convention in 2012 and not give prizes then. Scott Bishop amended the motion to give away one prize at the 2012 Convention. Sam Cantrell seconded the motion and the amendment. The motion carried with Dallas Buttars being opposed.

This is a raffle, not a high point take all competition. The committee would like direction for next year.

**Motion:** Steve Keisel moved to adopt what the Membership/Public Relations Committee recommends. Jerry Allred seconded the motion. The motion carried unanimously.

Jeff Searle asked about loading the flash drives. Scott Bishop said they are planning on loading flash drives with all of the convention handouts and they will be given to the participants. The speaker handouts will be uploaded to the website a couple of weeks before the convention, then the participant can print them if they want to before the convention. The Convention Committee will take care of the flash drives.

ii) Website: Jeff Searle will be meeting with MemberClicks this week on the website redesign.

**b) Legislative**

i) Dale Robinson and Ryan Peterson in attendance: Dale reported that on 17-23, the county surveyors want to table the suggestions on this except they want to add language that says "defined by rule." The committee did recommend five changes. Ryan Peterson said that the "defined by rule" option is a good way to go.

**Motion:** Jeff Searle moved to adopt a similar stance as the county surveyors for this year. David Balling seconded the motion. The motion carried unanimously.

**Motion:** Ron Whitehead moved to have UCLS form a committee, as requested by the county surveyors, with representatives from the county surveyors and a small group of representatives from the UCLS legislative committee, such as Jim Kaiserman, and John Slaugh, who offered to help, and perhaps one more. David Balling seconded the motion. The motion carried with Mike Withers opposing.

The subcommittee would work with UAC to draft and compile the rules.

The next issue is boundary line agreements vs. property line adjustments.

**Motion:** Jeff Searle moved to leave the boundary line agreements vs. property line adjustments issue alone for now. Drop the issue as a priority item. Dallas Buttars seconded the motion. The motion carried. Steve Keisel opposed.

The criminal trespass issue was discussed. There can be unintended consequences. The amendment does not cover private surveyors. Should it be required to ask permission? A standard door knocker to leave on the property is an option. Surveyors need right of access.

**Motion:** Jerry Allred moved to have the legislative committee pursue the decriminalization of entry issue and get back to the board with their recommendations. David Balling seconded the motion. The motion carried unanimously.

The Legislative Committee discussed the possibility of forming a PAC. If UCLS forms a PAC, they would have to agree not to contribute to national issues. This would provide recognition for UCLS. It would include fund-raisers, but would not take a lot of money.

**Motion:** David Balling moved to look into what it would take to form a PAC and the tax ramifications and then present the information back to the board. Jeff Searle seconded the motion. The motion carried unanimously.

Scott Bishop said someone in his chapter asked if there was a statute of limitations for surveyors. Steve Keisel said it is five years from the date of filing.

DOPL decided they can't handle the change in education requirements at their level. UCLS will need to discuss it. Mike will talk to Von about it.

**c) Education**

i) Scholarship Activities: Gary Christensen is not going to be able to do this. Scott Bishop will take care of the raffle. It was suggested that each chapter come up with a couple of things to donate for the raffle. We need a new committee chair.

**d) Publication – Foresights:**

i) Digital vs. Hard Copy – by Steve Keisel: Steve Keisel talked to Sophie Hanson to get a proposal for publication. Her information indicates that an average person views a digital publication for about 8 seconds, but they will view a hard copy for 7-8 minutes. Vendors have this same sentiment. The hard copy costs a lot more to produce. Sophie said she would publish four magazines next year 30-40 pages in length for \$24,614. That is over \$6,000 per issue. She will sell the advertising. If they bring in more than that amount of money, they will split the profits 50/50 with us. If she doesn't sell enough advertising, we have to make up the difference. Her ad prices are almost three times what we charge for a digital copy. She said she has talked to Trimble and they have a \$2,000 check waiting. They are willing to pay \$2,000 per issue for their advertising. Scott Bishop pointed out that at our last board meeting we agreed to publish two issues per year. Sophie was not willing to give a price for only two copies per year at this point. She would like feedback from the board first. We would get a high quality product with Sophie. Steve contacted FedEx Office and they would print the magazine for \$1 per sheet. This does not include solicitation of ads and editorial services. Steve feels it would be more cost effective doing the digital copy every other month and sending a hard copy twice per year. He will probably go with FedEx Office. Steve would like interest stories as well, not just technical articles.

e) **Convention:** Scott sent out a preliminary convention schedule before the meeting. Scott has done away with the officer installation breakfast. Steve suggested that we send out the preliminary schedule to the membership to start advertising the convention. Scott has not been able to get a response from the chair of the Education Committee. We should find the traveling trophies. It was suggested that we discontinue those trophies and replace them with something else. Susan will check previous minutes to see who has the assignment to decide on the traveling trophies. We can add the corner record to the plat competition for this year. Jerry Allred will take care of the plat competition. Scott Bishop is going to

take care of the scholarship raffle. It was suggested that we have a certificate ready to print on the computer for the plat competition and just print them at the convention and then perhaps give a gift certificate with it.

- f) **Standards and Ethics:** Matt Clark reported on work that the committee has been doing. They have focused on the corner record. They have a draft document that they are hoping will be ready to go at the time of the convention. They have been working in tandem with the County Surveyor's Association. This is a joint document that should be signed by both the County Surveyor's Associate and UCLS. It clarifies what should be on a corner record and sets forth guidelines. They would like to put a suggested sample form at the end of the document and several examples. The committee would like to suggest adding an additional competition at the convention for corner records.

**Motion:** Ron Whitehead moved to have a small sub-committee from the UCLS Standards and Ethics Committee of three or four people to be appointed by the committee chair work with three or four from the county surveyor group to finalize the proposed document and put it in a form that we could adopt as guidelines. Finalize the draft and submit it to the UCLS Board. Jeff Searle seconded the motion. The motion carried unanimously.

The board liaison will work with Matt on this.

- g) **Testing:** The testing committee has not met because there has not been a need. They are planning on helping DOPL with the state review next spring.
- h) **Historical:** Kevin Bishop is looking for odd or funny surveying pictures for the calendar.
- i) **Construction Surveying:** No report.

## IX) Chapter Reports

- a) **Book Cliffs:** Nothing to report.
- b) **Color Country:** They are doing well. They are planning on a winter social with spouses.
- c) **Golden Spike:** They were supposed to have a meeting next week, but it has been postponed. They had a meeting up north in Logan and are going to have a meeting with the country surveyors in Bountiful. They need more money in their account. Susan will transfer it. Everyone needs to charge \$10 per lunch. \$10 is the charge for members and non-members.
- d) **Salt Lake:** They have had a turnout of 40-50 at their luncheons. October was TGO Post Processing Issues and a Manufacturer's Point of View on the Light Squared Problem and also the benefits of the UVU Geomatics program from an established Surveyor's Viewpoint. In November they discussed Utah water rights with featured speaker Ross Hansen P.L.S., P.E. They will not be having a luncheon in December.
- e) **Timpanogos:** They talked about UCLS and its purposes at their meeting, reviewed the board minutes and talked about the nominations.

## X) NSPS Report

Steve Keisel reported that NSPS will be talking about who they are. NSPS received an e-mail from GLIS saying they don't want to be known as surveyors anymore. They do not like the title of the organization and want to stand on their own. There has not been a lot of discussion. LightSquared is still a topic. He will have more information in two weeks.

## **XI) West Fed Report**

Ron Whitehead provided a copy of the WestFed meeting minutes to the board previously. They sent a letter to Bill Coleman asking NSPS to allow WestFed a seat on the Board of governors. The Direction Committee is looking into what WestFed can do to help the states. The Education Committee is looking into alternative ways of funding. The next board meeting is in Phoenix.

Ron will propose co-hosting a conference with them at the next meeting. He has already talked to a couple of people about it.

TWIST – (teaching with spatial technology) – the training costs \$500 for the teachers plus expenses. It happens at the junior high level. The training was in Las Vegas and would have been more reasonable, but now it is back in Washington. The Membership Committee was asked to look at TWIST. Jeff Searle felt like it should be given to the Education Committee. It will be tabled until next year.

Ron wanted to express appreciation for the work Matt Clark and Dale Robinson have done on their committees.

Mike Nadeau mentioned that UEC is looking for articles for their annual Journal. Mike would like to see a couple of articles from UCLS in there. The deadline for a rough draft is December 1, 2011.

Mike Nadeau has been appointed the chair of the UEC Legislative Committee. If anyone hears of any legislative issues pertaining to the engineers, let him know.

## **XII) Adjourn**

**Motion:** Jerry Allred moved to adjourn the meeting. The meeting was adjourned at 1:00 p.m.

Next board meeting will be January 14, 2012 dinner meeting,  
location and time are yet to be determined